**CSPP BOARD MEEETING**

**May 5, 2018**

**8:30am-9:50am**

Attendance: Nir, Ashley, Suzanne, Allison, Ellen, Rachel, Wendy, Anne, Nancy, Dean, Carrie

Not in Attendance: Elinor, Mickey, Jill, Barbara

1. **A vote to approve the minutes of our 3/10/18 meeting**

*Motion: Ellen*

*Second motion: Dean*

*Vote: Unanimous Approval*

1. **Farewells to Ashley & Nir**

-Rachel and Board members gave thanks to both.

-Matt Brennan will be taking over Nir’s position.

1. **Nominating Committee Update**: Nancy

-No members came forth interested in serving on the Board. The Nominating Committee did a lot of outreach to members to encourage them to run for Board positions.

-Carrie presented slate of elected positions. Two of the names on the slate have been CSPP scholarship winners.

-Ballot will be sent to CSPP members later today, May 5, 2018

*Motion to vote: Ellen*

*Second motion: Dean*

*Vote: Unanimous Approval*

1. **Clinical Conference & Div 39 updates**: Ellen

-Committee has proposed to have Inge Solomon as CSPP member presentation.

-Div 39 meeting update: Div 39 meetings are very interesting. Local chapters’ meeting: individuals can be members of Div 39 and not APA.

About 1/3 of CSPP members are members of Div 39

1. **Long Range Planning**: Nancy

Four proposals to be voted on:

Additions to Policy & Procedures (P&P) –

1. Proposal to establish the Scholarship Committee as a standing committee to be chaired by the Past President or a designee of the President

*Motion: Ashley*

 *Second motion: Elaine*

*Vote: Unanimous Approval*

1. Proposal to have a new committee named the E-communications Committee who will oversee all electronic communications including, but not limited to the website and listservs (membership and board) An E-Communications Chair will replace the Website Manager Board Position.

*Motion to vote: Ashley*

*Second motion: Ellen*

*Vote: Unanimous Approval*

1. Proposal that certain officers, due the important and time sensitive nature of their positions, must designate a backup who is fully prepared to function in chair’s unavailability. That person should be notified in advance of the officer’s unavailability. These positions include but not limited to E-communications Chair, Treasurer, Registrar and Clinical Conference Chair. The President will be informed of who their backups are.

*Motion: Ellen*

*Second motion: Allison*

*Vote: Unanimous Approval*

1. Proposal that the Historian shall maintain, advise and update the P&P

*Motion: Wendy*

*Second motion: Elaine*

*Vote: Unanimous Approval*

Additional discussion about peer-group P&P

1. **Distinguished Service Award Committee**: Wendy

Wendy Stewart, on behalf of the Board, presented Allison Brownlow with the Distinguished Service Award.

**OPEN MEETING**

Introductions of Board members and CSPP members

1. **President-Elect**: Carrie

- Recognition of Rachel as outgoing President and presented her with a gift. Board members expressed their gratitude and appreciation for Rachel and her abilities to opening-up perspectives. Rachel expressed gratitude to Board for support.

1. Website Chair: **Elaine**

- Proposed to have link to readings that have been suggested by Clinical Conference speakers be posted to the CSPP website in the “Members Only” section. Cannot post links to the actual papers on the public website due to copyright restrictions.

*Motion to vote: Elaine*

*Second Motion: Ellen*

*Vote: Unanimous Approval*

1. **Update on Membership**: Ashley
* **233** active members:
* **32** early career members
* **181** regular members
* **6** retiree members
* **4** student members
1. **End of year summary**: Rachel

- Eastern CT Region –3 peer supervision groups are currently running

- Hartford Region – meet-and-greet hosted and planning for a fall meet-and-greet

- Fairfield Region – 4 film clubs; 3 mini-meetings; 2 Socio-political committee meetings

- New Haven Region –

- Diversity Committee – 2 consultation group meeting this years

- Clinical conference committee – 4 well-attended conferences;

- Finances – expenses $32,000; Revenue $36,000; currently have ~$60K in CSPP bank account and $7,300 CD

- Long-range committee – Some revisions to P&P (see above)

- Newsletter – 1 newsletter published; 1 in press.

- Early Career – matched up 22 pairs; 1 social event was held in the fall

- Three new CSPP activities:

 1. Annual Dale Ortmeyer Memorial Lecture established

 2. CSPP Scholarship Committee established

 3. CSPP book swap!

1. **Member questions, remarks**

Donna – member of CSPP. Appreciated being nominated for the position of President-Elect.

Some items for discussion at Fall Retreat:

* Newsletter
* Division 39 spring conference
	+ Seeds for retreat: Possibly to award a member scholarship to go to Div 39.
* Board size and configuration

Respectively submitted,

Ashley Clayton (filling in for Elinor)